

Name of First Nation or Organization	Sample
Name of Program	

Budget (15 points)					
IMPORTANT INFORMATION					
<ul style="list-style-type: none"><li>• This budget template is for proposals for Program Development. If you are delivering a program that includes curriculum development or adaptation costs related to the same program, include them here.</li><li>• This budget template must be signed by your authorized signatory. If you are unable to apply an e-signature, please print, sign and scan this budget form. Please submit this via email to pseallocations@fnesc.ca or via fax to 607-925-6087.</li><li>• Please ensure that each cost is explained, including how the amount was calculated.</li><li>• Please note that due to changes in Indigenous Services Canada's National Program Guidelines, student support costs that used to be eligible (such as counselling, tutoring and transportation) are now ineligible. Student tuition, fees, books, and supplies also remain ineligible.</li><li>• Please see the BC First Nations PSPP 2026-2027 Guidelines for a full list of eligible and ineligible costs. A list of ineligible costs can also be found below the following table.</li></ul>					
Planned Cost <i>(Add rows below as necessary)</i>	Amount required	Contributions from other sources, including in-kind	Request of PSPP	Description of cost	Explanation of how the amount in the "Amount Required" column was calculated
Salaries and benefits for non-permanent employees of recipients (given restrictions with federal funding)	\$39,200.00		\$39,200.00	Curriculum Developer/Instructor	\$40/hour x 35 hours a week x 28 weeks = \$39,200
Services provided by the public post-secondary institution related to course development and/or adaptation	\$16,800.00		\$16,800.00	Program coordinator for project planning	\$30/hour x 20 hours a week x 28 weeks = \$ 16,800
Travel and accommodation	\$7,200.00		\$7,200.00	4 trips to X University for 4 course development meetings	\$0.60/km x 300km x 4 trips = \$720
Costs associated with the development and publication of learning and/or instructional materials	\$800.00		\$800.00	Printing of curriculum guides to support instructor	\$200/booklet x 4 booklets = \$800
Costs for hosting workshops or meetings	\$12,000.00		\$12,000.00	Hosting 5 in-community workshops	\$150/participant x 16 participants x 5 workshops = \$12,000
Elders/Knowledge Keepers/Guest Speakers	\$300.00		\$3,000.00	2 elders to participate in each workshop	\$600/elder x 5 workshops = \$3000
(other – please itemize)			\$0.00		
(other – please itemize)			\$0.00		
(other – please itemize)			\$0.00		
(other – please itemize)			\$0.00		
(other – please itemize)			\$0.00		
(other – please itemize)			\$0.00		
Subtotal	\$76,300.00	\$0.00	\$79,000.00		
Administration (cannot exceed 15% of subtotal)			\$6,000.00		
Total (\$100,000 maximum request of PSPP)	\$76,300.00	\$0.00	\$85,000.00		

Signature of authorized signatory of the First Nation Band Council, First Nations-mandated post-secondary institute, or Tribal Council:

Signature
Name:
Title:
Date:

Ineligible Costs
<ul style="list-style-type: none"><li>• Cost associated with the development and delivery of programs or courses that are not for First Nation students.</li><li>• Eligible expenses under the Post-Secondary Student Support Program (PSSSP) and the University and College Entrance Preparation Program (UCEPP) are ineligible under PSPP. These include:<ul style="list-style-type: none"><li>• tuition and other student fees</li><li>• initial professional certification and examination fees</li><li>• books and supplies required by the student for their program of study</li><li>• official transcript fees</li><li>• application fees</li><li>• living expenses, including for dependents, if applicable</li><li>• expenses associated with travel home, including for dependents, if applicable</li><li>• supplemental tutorial, guidance and counseling services</li><li>• child care, as needed</li><li>• scholarship and incentive payments</li></ul></li><li>• Capital purchases such as land, buildings, vehicles and equipment (except for laptops and computer equipment)</li><li>• Capital improvements;</li><li>• Maintenance costs;</li><li>• Permanent staff salaries (PSPP is not intended to provide operational funding);</li><li>• Activities and costs that are already paid for through partnerships and by other funders, including government funders; and,</li><li>• Daily and ongoing activities of the applicant that are not related to the proposed project.</li></ul>