

2026-2027 BC First Nations Post-Secondary Partnerships Program

PROGRAM/COURSE DEVELOPMENT OR ADAPTATION ASSESSMENT CRITERIA

Name of First Nation or Organization	
--------------------------------------	--

Summary:

- **Program/Course to be developed or adapted:**
- **Timeline:**

Checklist:

- ☐ 7 pages or less.
- ☐ Proposal is signed by an authorized signatory for the First Nation Band Council, First Nations-mandated post-secondary institute, or Tribal Council.
- ☐ If submitted by a First Nations-mandated post-secondary institute or Tribal Council, documentation has been provided designating the First Nations-mandated post-secondary institute or Tribal Council to submit proposals on behalf of the First Nation(s) served.
- ☐ Public post-secondary institution Letter of Intent or Partnership Agreement is attached.
- ☐ All activities will be completed between May 1, 2026 and May 31, 2027.

Description (mandatory criteria – no points assessed)
<i>Criteria</i>
<input type="checkbox"/> <i>Name of the program/courses to be developed or adapted is provided.</i>
<input type="checkbox"/> <i>Brief and clear description of the program/courses to be developed or adapted is provided.</i>
•
Criteria met? Yes No

Rationale (25 points)
<i>Criteria</i>
<input type="checkbox"/> <i>Rationale for the need for the program/courses to be developed is provided.</i>
<input type="checkbox"/> <i>Rationale is compelling.</i>
<input type="checkbox"/> <i>Benefits for students are described.</i>

<input type="checkbox"/> <i>Benefits to the community are described.</i> <input type="checkbox"/> <i>Evidence of need is provided (e.g., reference to comprehensive community plan or economic development strategy, priorities of the First Nation, labour market information, projects in the region).</i> <input type="checkbox"/> <i>Clear link between the identified need and the program/courses to be developed.</i> <input type="checkbox"/> <i>If program/course is available elsewhere, the need for a new program/course to be developed or existing program/course to be adapted is clearly described and is compelling.</i>
•
/ 25

Description of Planned Activities (35 points)
<i>Criteria</i> <input type="checkbox"/> <i>A clear plan is described for developing or adapting the program/courses.</i> <input type="checkbox"/> <i>Proposal describes what activities will take place, including the roles of the individuals conducting the activities and when the activities will take place.</i> <input type="checkbox"/> <i>Planned activities are achievable within the timelines available.</i> <input type="checkbox"/> <i>Plan is well thought out and likely to be effective in achieving the intended result.</i>
•
<i>Criteria</i> <input type="checkbox"/> <i>Proposal describes the qualifications of the individuals who will be developing or adapting the curriculum.</i> <input type="checkbox"/> <i>Qualifications are appropriate for the role of the individual in developing or adapting the curriculum.</i>
•
<i>Criteria</i> <input type="checkbox"/> <i>Courses to be developed or adapted are listed and described.</i> <input type="checkbox"/> <i>Proposal states the timeline within which each course will be developed or adapted.</i> <input type="checkbox"/> <i>Planned activities are achievable within the timelines available.</i>
•
/ 35

Partnerships (15 points)
<p><i>Criteria</i></p> <p><input type="checkbox"/> Partnership with public post-secondary institution is described.</p> <p><input type="checkbox"/> Partnership with public post-secondary institution supports shared decision-making and First Nations control.</p> <p><input type="checkbox"/> Copy of the signed partnership agreement or letter of intent signed by a Dean, Associate Dean, Director, Vice-President Academic or President of the public post-secondary institutions that commits to partner in the delivery of the specific program is attached.</p> <p><input type="checkbox"/> Proposal reflects efforts to include all feasible partnerships and supports for the program (e.g., the First Nation's education, employment and social development departments, the local ISET, other potential partners).</p>
•
<p><i>Criteria</i></p> <p><input type="checkbox"/> Mechanisms are in place to ensure that traditional knowledge and intellectual property will be used and shared in accordance with the appropriate protocols and that the First Nation will retain ownership and copyright of the content.</p>
/ 15

Project Management and Evaluation (10 points)
<p><i>Criteria</i></p> <p><input type="checkbox"/> Plan is in place for managing the project, including project monitoring and oversight.</p> <p><input type="checkbox"/> Plan includes reporting. Proposal names the individuals or positions who are responsible for managing the project and for reporting.</p> <p><input type="checkbox"/> Success measures are identified.</p> <p><input type="checkbox"/> There is a plan to evaluate the project.</p> <p><input type="checkbox"/> Leadership of the First Nation will be kept apprised of the project and the outcome.</p>
•
/ 10

Budget (15 points)
<p><i>Criteria</i></p> <p><input type="checkbox"/> Realistic estimated costs are provided.</p> <p><input type="checkbox"/> All columns of the budget are completed in full.</p> <p><input type="checkbox"/> Clear justification is provided for the funding requested.</p> <p><input type="checkbox"/> Costs are directly related to the development of the program/courses.</p> <p><input type="checkbox"/> Total cost is reasonable relative to the scope of the work (e.g., number of courses, extent of curriculum development).</p> <p><input type="checkbox"/> Request of PSPP does not contain any ineligible expenditures.</p> <p><input type="checkbox"/> Administration costs are no more than 15% of the subtotal of other costs.</p>

<input type="checkbox"/> <i>No more than \$100,000 is requested.</i>
•
/ 15